

DOVER
— NEW HAMPSHIRE —



BLOCK PARTY

GENERAL APPLICATION (CENTRAL AVE.)

Saturday, July 1st 10am to 4pm

Application deadline is Friday, June 1, 2023,

or while space is available

Date: _____

Email: _____

Business Name: _____

Phone: _____

Contact Name: _____

Website: _____

Mailing Address: _____

City, State, Zip: _____

Check Here	CATEGORY <i>Vendor type and rate will be at the discretion of Dover 400 and the Block Party committee</i>	DOVER FEE <i>(if received BY 5/5/23)</i>	Non-Dover FEE
	Merchants/Restaurants in Festival Footprint Address must be located within festival footprint. Contact Dover 400 with questions Free space may not be used by or given to a substitute organization No-shows will be charged \$75	Free	N/A
	Non-Profit Organization – 501c3 (limited availability – Priority given to Dover organizations) TIN #: _____	Free	\$175
	Retail / Business Services Includes commercial and manufactured items	Free	\$250
	Crafters Includes commercial and manufactured items	Free	\$175
	Total Fee:	\$ _____	

Provide a short description of the items you will be selling:

Make checks payable to: Dover 400

Send all required items to: Dover 400 c/o Stephanie Bolduc

5 Reyners Brook Drive, Dover, NH 03820

Questions? Call 603-978-4929 or email dover400blockparty@gmail.com

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Dover Block Party Rules & Regulations

Please initial each item to confirm you have read and understand

Vendor Registration Policy

- **Payment must be received with application.** Vendor spaces are not final until a completed registration form, payment, and **insurance coverage** are received.
- **All vendors must submit a valid Certificate of Insurance and name Dover 400 "Additional Insured". Our address is 24 Chestnut Street, Dover, NH 03820. No exceptions!** Certificates must show a liability limit of \$1,000,000 per occurrence. You can request this addition to your current liability insurance provider or, you can access www.dover400.org and go to the Block Party page and click the link to purchase a one-day insurance policy at an estimated \$65 for the day. **Please make sure we are able to match the Insured Name with the name on the vendor application. Insurance is only valid if purchased 90 days or less before the event date.**
- No rain date is scheduled. **This is a rain or shine event. There will be NO REFUNDS for this event for any reason.**
- **Final booth placement will be assigned one week prior to the festival date.** All requested booth spaces will be considered, but there are no guarantees of location. Confirmation e-mails including booth assignments and instructions will be provided by email and not later than one week prior to the event.
- **Vendor type and rate will be at the discretion of Dover 400 and the Block Party committee.**
- Please send your business logo to dover400blockparty@gmail.com.

Vendor Rules & Regulations

Please note all times listed below are subject to change based on the final format of the event

- All items related to vendor spaces must remain stationary throughout the event. **No "roaming" or "canvassing" is allowed. Any violation of this will result in a \$100 fine.**
- **No electricity or water hook ups are available.** Applicants are responsible for providing their own tent, tables, chairs, canopies, etc. **All tents and canopies must be properly secured and anchored.**
- **Generators, heating devices and open flames** are only allowed in the designated Food Court areas.
- **No spray foam, silly string, confetti, noisemakers, toy guns, swords, knives, megaphones etc. are allowed.** Items in violation of this rule will be removed by the Committee.
- **Confirmed vendors may begin booth set-up** no earlier than 8:00 am, the morning of the event. Booth set-up must be completed and all vehicles off the street by 9:30 am. *Vendors arriving after 9:00 am forfeit their booth and will receive a \$100 fine.*
- **Vendor booths must remain open and staffed until 4 pm. Vendor booths must be broken down and off the street by 5 pm.**
- **No trailers, trucks, cars, or other vehicles permitted as booths or displays, with the exception of radio or TV broadcasting vans.** Specific exception requests may be reviewed by the Committee.
- **No guarantees** made with regard to product or industry exclusivity.
- **Gambling and games of chance are prohibited.** Raffles are allowed, but should be noted on application with type of raffle, date of drawing and contact person for any questions.
- **Booth areas must be kept tidy. Vendors must dispose of ALL trash and debris generated by their booths.** Failure to collect, remove, and dispose of all trash off-site will result in \$100 fine.
- Vendors will be given a 10'x10' space. **Vendors are prohibited from leaving this space to solicit.**

Signature of Applicant

Name (Please Print)

Date